

OFFICE OF THE CADET COMMANDER
2009 SUMMER ENCAMPMENT
CIVIL AIR PATROL FLORIDA WING
UNITED STATES AIR FORCE AUXILIARY



25 Feb 09

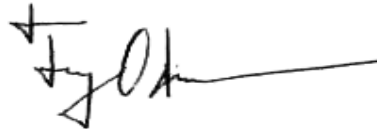
MEMORANDUM FOR ENCAMPMENT CADET STAFF APPLICANTS

**FROM: TROY A. ODIERNO, C/Col, CAP
CADET COMMANDER**

SUBJECT: 2009 FLWG Summer Encampment Cadet Staff Applications

1. The 2009 Florida Wing Summer Encampment, which will be held from 27 June – 4 July 2009 for cadet staff at Camp Blanding in Starke FL, is now accepting applications for any and all positions for cadets interested in serving on the encampment's staff.
2. **Requirements:** Cadets having earned the grade of C/SSgt or higher and who have previously attended and graduated from an encampment are eligible for staff. Staff applications should include the following:
 - a. A memorandum-style letter stating what position(s) the cadet wishes to apply for, along with why they feel they are a good candidate for that position and what they will bring to the encampment staff team. In addition, the letter should state what the applicant personally feels the goal of encampment is and the key to making it successful.
 - b. A resume of your Civil Air Patrol activities, experience and any additional accomplishments (Scholastic, community, etc).
 - c. No fee or additional paperwork is to be submitted at this time. This will be required later on once you receive your invitation to attend ECCSS and are accepted as staff.
3. **Procedure:** All applications are to be sent to the Encampment Cadet Commander, C/Col Troy Odierno at the following address FLWGSummerEncampment@gmail.com.
 - a. Candidates will receive a confirmation e-mail that their application was received and will be sent an ECCSS invitation after the submittal deadline for all applications has passed.
 - b. A complete listing of cadet staff positions and corresponding duties can be found on the activity www.flcadet.com webpage under position descriptions.
4. **Expectations:** All **command staff and support staff OIC** applicants will be expected to attend Encampment Cadet Command Staff School (ECCSS), a weekend long evaluation and training standardization program. There candidates will be assessed on their performance within the Civil Air Patrol Cadet Program, their enthusiasm towards the success of the encampment, their ability to work well on the encampment staff team as a **professional** cadet, and their knowledge and ability to teach such information to other cadets and as well as their past experience.

5. **Keep in mind:** All applicants must understand that the amount of staff positions are indeed limited and that only the most qualified candidates will be selected in this competitive process. If positions are filled, the Command Staff will be forced to turn down or select alternate assignments for applicants that it cannot accommodate onto the staff.
6. **Deadlines:** The following deadlines will be applied to the staff selection process:
 - a. **Cadet Deputy Commander and Executive Officer:** Applications must be submitted by 10 Mar 09 at 2359hrs. These positions are for highly competitive personnel and submitting a position request early is imperative as these positions will be finalized before the remainder of the encampment staff.
 - b. **Squadron Commanders:** Applications must be submitted by 20 Mar 09 at 2359hrs. These positions are also highly competitive and may be finalized prior to the rest of the encampment staff.
 - c. **All other staff:** Applications must be submitted by 10 Apr 09 at 2359hrs.
7. **Notification:** Applicants will be notified of their positions and additional duties, responsibilities, and requirements that may come along with these shortly after the conclusion of Encampment Cadet Command Staff School.
8. **Inquires:** Any questions should be directed to the Cadet Commander at the following address: FLWGSummerEncampment@gmail.com

A handwritten signature in black ink, appearing to read 'Troy Odierno', with a long horizontal line extending to the right.

TROY A. ODIERNO, C/Col, CAP
Cadet Commander
2009 FLWG Summer Encampment